



VACANCY NOTICE PU/TS/03-18

The International Centre for Genetic Engineering and Biotechnology (ICGEB), established in 1983, is an international, intergovernmental organisation conceived as a Centre of excellence for research, training and technology transfer to industry in the field of biotechnology to promote sustainable global development. The Centre conducts innovative research in life sciences and strengthens the research capability of its over 60 Member States through training, funding programs and advisory services. Located in Trieste (Italy), New Delhi (India) and Cape Town (South Africa), and in collaboration with over 40 Affiliated Centres worldwide, the three ICGEB Components provide a scientific and educational environment of the highest international standards. Further information available at <http://www.icgeb.org/home.html>

The ICGEB invites applications for the post of Head, Information Technology Unit

POST TITLE:	Head, Information Technology Unit
DUTY STATION:	Trieste
DATE REQUIRED:	1 st May 2018
DURATION:	Initial period of three months, with possibility of one year further extensions subject to performance
LEVEL:	G6/G7 (UN Salary Scale), depending on experience and qualifications

DUTIES: Under the direct supervision of the Chief, Legal & Administration, the incumbent will be responsible for the full management of current IT infrastructure:

- mail server, web server, shared services
- management of security related issues
- networking management (intranet and internet)
- user management, including handling account requests
- data backups and disaster recovery strategies
- coordinating with Directors for deciding IT procedure and purchases
- support to internal users, acting as a technical expert in resolution of daily routine problems
- perform other work-related duties as may be required

QUALIFICATIONS:

- Advanced University Degree in Computer Science, Information Technology or closely related field.
- At least 5 years of system administration experience
- Knowledge and experience of advanced system administration of Linux operating system (Distributions: Ubuntu, Red Hat Scientific Linux)
- Knowledge and experience in managing IT services, (mail services, shared resources (SAMBA), centralized user authentication (LDAP))

- Knowledge and experience with physical and virtualized IT resources (good working knowledge of VMware, Veeam Backup & Replication, Azure and other cloud technologies is required)
- Knowledge and experience in IT network management (Cisco)
- Knowledge and experience in the fields of systems security, performance and tuning
- proactivity in proposing the optimization of current procedures and the creation of new ones
- Problem solving capacity

DESIRED SKILLS AND QUALIFICATIONS:

- Experience in migration from in house hosted architectures to cloud architectures
- Knowledge and experience of Windows Server
- Ability to collaborate in a team environment while possessing strong interpersonal skills.
- Certifications (e.g. Oracle, Microsoft, Cisco)
- Experience with Apple MacOS and Windows operating system
- Experience with any programming language

LANGUAGES: English and Italian essential

APPLICATION DEADLINE: 6 April 2018

Candidates should submit their full CV by completing the ICGEB's Personal History Form available online at: <http://www.icgeb.org/vacancies.html>, together with a cover letter outlining motivation for application and full contact details of three referees.

Applications should be addressed via email to HR & Personnel Unit, personnel@icgeb.org, quoting reference **PU/TS/03-18**.